

VOLUNTEER APPLICATION

Application Date: _____ Name: _____ Date of Birth: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone (cell): _____ Home: _____ Email: _____
 What is your occupation? _____
 Tell us more about yourself. Do you have prior volunteer experience? If so, what? _____

 How did you hear about us? _____

Volunteer Interests (Please check all that apply):

- SPECIAL EVENTS/COMMUNITY EVENTS: Helping us with different events throughout the year.
 CLERICAL: Answering phones, data entry, filing, and working on mailings.
 SORTING: sort donated foods
 SENIOR FOOD BOX DELIVERY: This is a once a month opportunity and requires the ability to lift 40 pounds.
 WAREHOUSE: Lifting, filling orders, and cleaning.
 GLEANING: Harvesting produce from local farms.
 OTHER: Please specify what you would like to do:

During which times are you available? (Please check all that apply):

- Weekday mornings Weekday afternoons Weekday evenings
 Weekend mornings Weekend afternoons Weekend evenings
 I may be available on short notice- give me a call if something comes up!

Do you have community service hours you need to fulfill? Yes No

If yes, number of hours: to be completed by (date) _____

Hours are needed for: School Religious or service group Court Ordered (will require interview prior to being accepted)

Do you have a valid driver's license? Yes No

Has your driver's license ever been suspended? Yes No

Have you ever been convicted of a felony or misdemeanor? Yes No

In case of emergency please contact: _____

Relationship: _____ Phone: _____

Continued on reverse

I understand that:

- The relationship between the Community Food Warehouse of Mercer County (CFWMC) and volunteers is an “at will” arrangement and may be terminated at any time without cause by either the volunteer or the CFWMC.
- In the course of volunteering with the CFWMC, I may work with confidential information. I agree to keep such information in the strictest confidence.
- I must abide by the volunteer policies and procedures outlined below, as well as all other CFWMC policies.
- I have read and agree to the statements above and below.

Signed: _____ Date: _____

Signature of legal guardian (if under 18 years old): _____

Date: _____

Photo Release:

I hereby give permission to the Community Food Warehouse of Mercer County (CFWMC) to use my photos and likeness in all forms and media for advertising, portfolio, demo, trade, editorial, altering without restriction or compensation. I hereby release and hold harmless CFWMC and/or the photographer all forms of claims and liability related to my photo usage.

I further acknowledge that my participation is voluntary and that I will not receive financial compensation of any type associated with the taking or publication of these photographs. I acknowledge and agree that publication of said photos confers no rights of ownership or royalties whatsoever.

I hereby release the CFWMC, its contractors, its employees, and any third parties involved in the creation or publication of marketing materials, from liability for any claims by me or any third party in connection with my participation.

Date:_____ Print Name:_____

Signature:_____

Signature of legal guardian (if under 18):_____

We appreciate your service to the Community Food Warehouse and will do our utmost to ensure that your experience with us is rewarding, productive and safe. In order to do so, we ask that all volunteers follow the guidelines below.

- No running, smoking or wearing headphones in the warehouse.
- Eating or drinking is not permitted in the warehouse.
- No glass in the Warehouse. Glass is restricted to Office or Break Areas.
- No person with boils, sores, etc. are permitted in food areas.
- Climbing on the equipment, machinery or pallets is prohibited.
- Please stay out of the way of forklift traffic.
- No one under the influence of drugs and/or alcohol will be permitted to volunteer.
- Report all accidents and injuries immediately to warehouse staff.
- Wash your hands before and after handling food items, observe good housekeeping habits, and maintain good personal hygiene.
- Report any safety hazards you see immediately.
- Use proper lifting techniques: when lifting heavy objects, use your legs to push upwards, keep your back straight and your body balanced. Don't attempt to lift over 50 lbs without assistance.
- Only designated Food Warehouse staff is allowed to operate forklifts.
- Running, horseplay, throwing food, riding pallet jacks and stepping on pallets is not permitted and may result in dismissal.
- Food and other products may not be removed from the warehouse.
- Sexual harassment, violence, harassing behavior, or offensive speech will not be tolerated.
- Volunteers are responsible for cleaning up their personal lunch area.

Please send completed application to:
Community Food Warehouse of Mercer County
Attn: Lauren Beran, Program and Volunteer Coordinator
109 S. Sharpsville Ave., Suite A Sharon, PA 16146